

# ISO 14001:2015

Auditor Transition (Blended)

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## Introduction

This interactive course is designed for auditors who have knowledge of ISO 14001:2004 and wish to gain insight on how to interpret and audit the ISO 14001:2015 version of the standard.

Each clause of the standard is interpreted, followed by an explanation of an audit approach to the related clause. Particular emphasis is focused on, strategic analysis and the context of the organisation, risk-based thinking and business process management.

## Course outcomes:

- Audit ISO 14001:2015 requirements.
- Understand the fundamental changes from ISO 14001:2004.
- Appreciate the tools used to establish the context of the organisation.
- Assess risk management techniques, as used to apply risk-based thinking to an environmental management system.
- Understand business process management and the use of the process approach in environmental management systems.

## Who should attend:

- Auditors with existing knowledge of ISO 14001 with a need to upgrade their skills and understanding to audit conformance with the requirements of ISO 14001:2015.
- Portfolios with responsibility for business assurance and internal or supplier auditing.

## Benefits include:

- Material is developed by environmental auditors with extensive experience in developing, implementing and auditing environmental management systems.
- In-depth understanding of the new standard and how it should be audited.
- Broad view of how conformance may be achieved.
- Examples of tools and templates used for identification of context, environmental aspect, risk and opportunity identification and quantification, action plans and response to requirements for EMS processes.

Knowledge of the requirements of the ISO 14001:2015 standard is delivered through a series of pre-recorded videos that interpret the requirements of the standard. The videos are about 30 minutes or shorter. This information is further supplemented by downloadable notes and templates.

The full course duration is ±11 hours 30 mins. A series of exercises and assessments reinforce the learning provided by each module, followed by a final examination. Students obtaining a 70% or more for the exam will receive a certificate of successful completion. Students have 60 days to complete the course, from date of commencement. Although not entirely essential, for best benefit, candidates are encouraged to use an original copy of the standard in order to review its content in conjunction with this presentation. The standard is not provided as part of the courseware and should therefore be obtained from your national standards body or from [www.iso.org](http://www.iso.org)

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## Timeline

### Section 1

Study mode	Duration	Topic	Description
Per advertised start time	60 min	Introduction	Introduction of facilitator, administrative arrangements, structure of notes and technical guidance.
Self-study	14 min	Module 1	Introduction to ISO 14001:2015.  Environmental Management Systems Requirements - Interpretation with audit approach to: <ol style="list-style-type: none"><li>1. Scope</li><li>2. Normative references</li><li>3. Terms and definitions</li></ol>
Self-study	15 min	Exercise 1	Multiple choice
Self-study	11 min	Module 2	Systems theory.
Self-study	15 min	Exercise 2	Purchasing process activities
Live	45 min	Q&A	Feedback on exercise 1 & 2 and open discussion to reinforce learning from section 1.

Section 1 duration: ±2h40

### Section 2

Study mode	Duration	Topic	Description
Self-study	21 min	Module 3	Business Process Management. Concepts, terminology, symbols, attributes and the process approach to management.
Self-study	15 min	Exercise 3	Identification of activities within a commonly understood business process.
Self-study	12 min	Module 4	ISO 9001:2015 interpretation with audit approach of: <ol style="list-style-type: none"><li>4. Context, scope and processes</li></ol>
Teamwork	45 min	Exercise 4	Establish external context
Live	60 min	Q&A	Feedback on exercise 3 & 4 and open discussion to reinforce learning from section 2.

Section 2 duration: ±2h30

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## Timeline (cont.)

### Section 3

Time	Duration	Topic	Description
Self-study	12 min	Module 5	ISO 14001:2015 interpretation with audit approach of: 5. Leadership
Self-study	15 min	Exercise 5	Policy content requirements
Self-study	29 min	Module 6	ISO 14001:2015 interpretation with audit approach of: 6. Planning
Self-study	15 min	Exercise 6	Multiple Choice
Live	45 min	Demonstration and Q&A	Feedback on exercise 5 and 6 with open discussion to reinforce learning from section 3.

Section 3 duration: ±2h00

### Section 4

Time	Duration	Topic	Description
Self-study	18 min	Module 7	ISO 14001:2015 interpretation with audit approach of: 7. Support
Self-study	15 min	Exercise 7	Review of document control procedure
Self-study	10 min	Module 8	ISO 14001:2015 interpretation with audit approach of: 8. Operation
Self-study	15 min	Exercise 8	Matching Aspects - Impacts
Live	45 min	Q&A	Feedback on exercise 7 & 8 and open discussion to reinforce learning from section 4.

Section 4 duration: ±1h45

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## Timeline (cont.)

### Section 5

Time	Duration	Topic	Description
Self-study	13 min	Module 9	ISO 14001:2015 interpretation with audit approach of: 9. Performance Evaluation
Self-study	15 min	Exercise 9	Audit Scenarios
Self-study	7 min	Module 10	ISO 14001:2015 interpretation with audit approach of: 10. Improvement
Self-study	15 min	Exercise 10	Multiple choice
Live	60 min	Q&A	Feedback on exercise 9 & 10 and open discussion to reinforce learning from section 5.
Self-study	30 min	Assessment	Examination on all material.

Section 5 duration: ±2h20

Total course duration: ± 11 hours 30 mins